

TAPP TALK



Texas Association of Public Purchasers – Austin, Texas

www.austintonapp.org

July, 2009

Volume 26, Issue 7, Page 1

President's Message –

I'd like to thank those of you who took the time to return the recent membership survey. Your opinions are important to us as we go about making some much needed changes in the chapter.

As my letter to you stated, these are financially difficult times for our economy. As a member of TAPP, you need to know that these are also difficult times for TAPP. We have not been exempt from the downturn in the economy. Training costs have risen. NIGP and TAPP have had to cancel several training classes because of too few students. In addition, you know all too well what has happened to the price of gasoline and travel for potential out-of-town students. We were unable to host the statewide purchasing conference, resulting in lost revenue. Food prices continue to rise.

While we are still financially healthy, we have had to cut several time-honored traditions from our 2009 budget. I am sorry that we can no longer provide bereavement for our members who suffer losses, or make charitable contributions as we did in the past. We have cut subsidies for our national representatives to attend NIGP events. We have cut funds for a membership directory and for convention/exhibit booths promoting TAPP and public purchasing. We have cut every single budget line possible for 2009 in order to balance the budget.

As crucial to our survival as this is, I am a little surprised that only slightly more than 27% responded to the survey. I have to assume that everyone else will be satisfied with whatever we decide. Your Board of Directors will move forward with that assurance.

Some tidbits from the numbers reveal that a majority of members responding attend meeting primarily because of the education and recertification benefits. Most members feel that some increase in membership fees and meal charges is acceptable. Most believe that certificates for certification points should only go to members who attend the meeting. A large majority do not want to see a change in the monthly lunchtime meeting format. A slightly smaller majority do not want to see any change in the December holiday meeting.

So, with these basics the Board will go to work and try to make some decisions to benefit everyone. I hope they will be satisfactory to you, as we have tried to accommodate as many of your opinions and comments as possible. I know some of you will not be pleased with our decisions. I hope that all of you will bear with us and remain valuable and active TAPP members. Without you, none of this matters.

Remember there is no meeting in July. Best wishes for a happy 4th of July. See you all in August.

Ernie Lee

Next Board Meeting:

11:30 a.m., Wednesday, July 1, 2009

Camp Hubbard, 3800 Jackson Avenue, Building 5, Austin, Texas

Texas Association of Public Purchasers July, 2009 General Meeting

R E M I N D E R!

No General Meeting for the month of July.



Location: Austin Energy, Town Lake Center
5th Floor Conference Room, 721 Barton Springs Road
Austin, TX 78701

RSVP to James Gonzalez at James.Gonzalez@tea.state.tx.us

Cost for members: \$8.00

Non-members: \$12.00

2009 Chapter Leadership

Officers:**President****Ernie Lee, CPPO, CTPM**

Texas Department of Transportation
 Phone: (512) 374-5166
 Fax: (512) 374-5121
 Email: elee@dot.state.tx.us

Secretary**Kay Wagner, CPPO, CPPB**

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Immediate Past President**Jo B. Woten, C.P.M., CTPM**

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Vice President**Sandra Radosavljevic, CPPO, CTPM**

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 E-mail: sradosav@dot.state.tx.us

Treasurer**Misti Shumate, CTCM, CTPM**

Texas Board of Professional Engineers
 Phone: 512-440-3086
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 Email: misti.shumate@tbpe.state.tx.us

Board of Directors:

2007 - 2009

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2009-2010

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Standing Committees:**Professional Development****Ann Tillman, CPIM, CTPM**

Employees Retirement System of Texas
 Phone: (512) 867-7160
 Fax: (512) 867-3199
 Email: ann.tillman@ers.state.tx.us

Programs**Art Huck, CSM**

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Communications and Publications**John Dobrich, CPPB, CTPM, CTP**

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Membership**Jo B. Woten, C.P.M.**

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Awards**Sandra Radosavljevic, CPPO, CTPM**

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TEXAS ASSOCIATION OF PUBLIC PURCHASERS (TAPP) Web Site: www.austinontapp.org CHAPTER NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING

2009 Membership Application & Renewal Form/Invoice

Date: _____

There are many exciting reasons for becoming a TAPP member or renewing your current membership! Receiving monthly newsletters, attending monthly meetings to network and share procurement related information, receiving discounts on NIGP/TAPP sponsored training, and receiving continuation education points are just to name a few!

- checkbox New Member - \$50.00 checkbox Renewal - \$35.00 checkbox Retired - No Dues

(Please type or print and provide all information below)

NAME: _____ TITLE: _____ EMPLOYER: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ PHONE: () _____ FAX: () _____ E-MAIL (WORK): _____

Are you a member of National NIGP? checkbox Yes checkbox No NIGP#: _____

Professional certification earned: checkbox CPPO checkbox CPPB checkbox CTPM checkbox CTP Other: _____

Interested in serving on a committee? checkbox Programs checkbox Membership checkbox Facilities checkbox Communications and Publications checkbox Professional Development

(Please note that the above information will be shared with NIGP)

Chapter Year: January 1 through December 31. To be a member in good standing, application must be received by March 15, 2009.

PLEASE RETURN FORM WITH PAYMENT FOR PROPER CREDIT

Please make check payable to: Texas Association of Public Purchasers Send to: TAPP, P.O. Box 513, Austin, TX 78767 TAPP Tax ID # 14217636373000

Job Postings

Please check the following websites for the most recent postings. Positions are commonly found with the following keywords: Buyer, Contract, Proposals, Bids, Specialist, Purchaser, Procure, Purchasing, Procurement, Contract Administrator, Supply Management, and Inventory Management.

<http://esbd.cpa.state.tx.us/hr/jobs.cfm>

http://www.txdps.state.tx.us/administration/staff_support/human_resources/jobs/jobsearch.asp

<http://www.twc.state.tx.us/jobs/job.html>

<http://www.monster.com>

<http://www.jobsearch.com>

<http://hotjobs.yahoo.com>

<http://www.careerbuilder.com>

NIGP members may access job postings dedicated to public purchasers on the NIGP website at:

<http://www.nigp.org/restrict/career.htm>

Newsletter Additions

Do you have something you would like to add to the newsletter? Is there a writer in you just itching to get out?

Please consider preparing an article for the newsletter. You may choose any topic you wish (almost!) Writing an article for a professional association newsletter brings many great returns; among them are personal satisfaction and recognition, but most of all you have an opportunity to share your accumulated experience, knowledge, and wisdom with other TAPP members. CPPOs and CPPBs may even be eligible for a recertification point from NIGP for published articles.

Give me a call at (512) 542-6569 or send me a note at john.dobrich@trs.state.tx.us.



TEXAS ASSOCIATION OF PUBLIC PURCHASERS 2009 SEMINAR SCHEDULE Austin, Texas

Seminar Hours: 8:00 am – 5:00 pm; No Lunch is provided

DATE	PRICE CODE	SEMINARS	REGISTRATION DEADLINE
JANUARY 14-16, 2009	3	LEAP – INTRODUCTION TO PUBLIC PROCUREMENT	12-23-08 NOON
FEBRUARY 11, 2009	1	MANAGING YOUR END USERS & SUPPLIERS: IT'S ALL ABOUT RELATIONSHIPS	01-09-09 NOON
FEBRUARY 12-13, 2009	2	WAREHOUSING & INVENTORY CONTROL	01-12-09 NOON
MARCH 25-27, 2009	3	LEAP – PLANNING, SCHEDULING & REQUIREMENT ANALYSIS	02-25-09 NOON
APRIL 6-7, 2009	2	CPPB REVIEW	03-06-09 NOON
APRIL 8-9, 2009	2	CPPO REVIEW	03-06-09 NOON
APRIL 22-24, 2009	2	LEAP – LEGAL ASPECTS OF PUBLIC PURCHASING	03-20-09 NOON
MAY 18-19, 2009	2	NEW – LOGISTICS & TRANSPORTATION	04-17-09 NOON
MAY 20-21, 2009	2	CONTRACTING FOR PUBLIC SECTOR SERVICES	04-20-09 NOON
JUNE 5, 2009	1	ETHICS: A SURVIVAL KIT FOR PUBLIC PROCUREMENT	05-05-09 NOON
SEPTEMBER 16-18, 2009	3	LEAP – SOURCING IN THE PUBLIC SECTOR	08-14-09 NOON
OCTOBER 21-23, 2009	3	LEAP – CONTRACT ADMINISTRATION	09-21-09 NOON
NOVEMBER 18, 2009	1	PROTESTS & DISPUTES: WHAT'S A BUYER TO DO?	10-16-09 NOON
NOVEMBER 19-20, 2009	2	NEW – RISK MANAGEMENT IN PUBLIC CONTRACTING	10-19-09 NOON
DECEMBER 9-11, 2009	3	LEAP – DEVELOPING & MANAGING RFPs IN THE PUBLIC SECTOR	11-09-09 NOON

Seminar Fees			
Membership Type	1-Day Seminar	2-Day Seminar	3-Day Seminar
National Member	\$160	\$360	\$575
Non-Member	\$225	\$500	\$750

SEMINAR LOCATION
CLARION INN & CONFERENCE CENTER
 2200 South IH-35; Austin, TX 78704
 Phone: 512.444.0561/ FAX: 512.444.7254

Registration, Payment, & Cancellation: go to NIGP Course Catalog at:
<http://www.nigp.org/eweb/StartPage.aspx?Site=NIGP&webcode=semsched>

Select "Topic" or "State/Territory" and click on the "Search" button

- A. **Registration methods** – see instructions about halfway down the screen on the individual course page
 1. **Online** – click orange "Register" button on bottom of course screen to pay by credit card and follow step-by-step process, **OR**
 2. **Register by FAX** – click "Download Print and FAX Form" and send it "Attn: Seminar Registrar-Nic Burke" after the form is completed.
- B. **Payment to NIGP** – is required at least 14 days before the Seminar for credit card, check, & PO.
- C. **NIGP Cancellation Policy** – No refund without written request within specific time limits and "No Shows" are liable for the entire fee.

TAPP Chapter of NIGP (<http://www.austinontapp.org/seminars.html>)
 Ann Tillman, CTPM, CPIM – TAPP Professional Development Chair
 Phone: 512-867-7160 / Fax: 512-867-3199 / Email: Ann.Tillman@ers.state.tx.us



Ethics: A Survival Kit for Public Procurement June 5, 2009

Contact hours: 8 hours
UPPCC* Re-Certification points: 1
CEU Units:** .75

General Description: This course will introduce the student to ethical practices needed during the procurement process. The course will empower the student with the ability to make distinctions between competing choices that face the procurement professional. Being ethical is not always easy, but it is always important. The participant will learn to focus on discernment, discipline, and effectiveness as vital elements of ethical decision-making. Both moral and business considerations will be analyzed in this seminar.

This seminar is designed to offer a practical hands-on approach to ethical decision-making in the public procurement process by engaging in exercises and case studies that reinforce presented concepts. Being ethical isn't always easy. Procurement professionals have to make many decisions under economic, professional, social, and political pressure. From the basic day-to-day to the complex decisions, this will be a comprehensive study that will equip the public procurement professional to deal with those decisions ethically.

Intended Audience: All professionals involved in Public Procurement.

****CEU units** for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

SEMINAR LOCATION:
CLARION INN & CONFERENCE CENTER
2200 South IH-35; Austin, TX 78704
Phone: 512.444.0561/ FAX: 512.444.7254

Seminar Hours: 8:00 am – 5:00 pm; No Lunch is provided

Registration, Payment, & Cancellation: go to NIGP Course Catalog at:
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Sourcing in the Public Sector
September 16-18, 2009

Contact hours: 24 hours
UPPCC* Re-Certification points: 3
CEU Units:** 2.25



General Description: This course provides the participant with a comprehensive overview of the sourcing process within the public sector. Essential elements, including pre-sourcing planning, needs assessment, specifications, scope of work, deliverables, procurement strategies, value analysis, and internal control processes are explored. Determining the appropriate sourcing method, preparing the relevant sourcing invitation document, managing the acquisition process, evaluation of response submissions, and contract awards will be explored.

Intended Audience: Sourcing, by government organizations is a different and complex process, filled with rules, regulations, procedures, court decisions, conflict of interest prohibitions, and issues that can complicate and confound the lives of government officials charged with procurement responsibilities. This course is intended for those who want to learn how to navigate the process and increase their understanding of the critical issues that frame the concept of public sector sourcing and discusses future sourcing challenges.

**CEU units for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

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2200 South IH-35; Austin, TX 78704
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Contract Administration
October 21-23, 2009

Contact hours: 24 hours
UPPCC* Re-Certification points: 3
CEU Units**: 2.25



General Description: This seminar provides a framework for examining contract administration by focusing on essential elements of the discipline. It also provides the participant with a focused look at key considerations related to important contract terms and conditions that must be enforced during contract administration. The intent is for the student to develop a strong understanding of the complexities of contract administration and recognize the importance of planning, monitoring, and proactive insight into and oversight of contract performance. Determining the appropriate contract administration method, preparing a relevant plan, participating in the process, evaluating the success of the contract and evaluation procedures will all be addressed.

Intended Audience: This class is designed for contract managers at every level; contract managers with significant experience will find the material to be useful, as it examines contract administration in the context of 21st century contract challenges. Material addresses contracting from a global perspective, i.e. unique statutes and/or regulations may be mentioned; however the material transcends state or national level interest by offering a look at the process and best practices that have application regardless of unique laws and regulations that may govern.

**CEU units for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

SEMINAR LOCATION:

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Phone: 512.444.0561/ FAX: 512.444.7254

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