

TAPP TALK



Texas Association of Public Purchasers – Austin, Texas

www.austinontapp.org

April, 2009

Volume 26, Issue 4, Page 1

President's Message –

Now that we have celebrated Purchasing Month, I would like to turn my attention to you. Let us celebrate you this month. You bring so much to the table, your experience, your insights, your knowledge and skills. Without you, there would be no TAPP. Thank you for everything you do.

Both NIGP and TAPP have unveiled new website designs. If you haven't checked TAPP's out yet, please do so. It looks very good. Thanks to Lise Creed for an excellent job. The NIGP website was opened this week, and I think you'll like that too. The sign-in on the NIGP site has changed from your member number to your e-mail address and a password. With over 16,000 members and 77 chapters, NIGP continues to be your best value in professional procurement support. TAPP is hosting national CPPB/CPPO preparatory classes April 6-7 and April 8-9. Now would be a good time to get ready to test for your certification.

NIGP is looking for you! NIGP is revamping its national-level participation structure. The current system of fixed committees eliminated some participants because of time limitations and travel requirements. Beginning July 1, even if you do not have travel support from your agency you can still participate. NIGP will begin forming short-term task forces and working committees to participate in the governance of NIGP. No travel or expense will be required, which has kept many good people out of participation. That could mean you. NIGP has asked me to forward names of those individuals who have demonstrated leadership in the local chapter and have shown a willingness to participate at the national level. I have turned some of you in! NIGP should be contacting you directly with a recruitment message and an interest survey. NIGP will use that survey to appoint volunteer committees, councils, and task forces as needed.

Anyone can contribute to the Friend-Raising Campaign by sending the name, agency, and e-mail address of colleagues and associates who should be recruited to serve within the NIGP committee structure. (If an e-mail address is unavailable, please submit an office telephone number.) Ideally, these persons have already demonstrated leadership qualities within the local NIGP chapter affiliate, their public agency, and/or their local community. There are no limits on the number of individuals who can be recruited. This information can be submitted to executive@nigp.org.

Anyone can self-nominate if he/she is interested in serving within the new committee structure. Simply download the [Volunteering Your Service](#) form and fax it to 703-736-2818 or email it to executive@nigp.org.

TAPP congratulates the Texas Comptroller of Public Accounts on their 50-year anniversary with NIGP. That is quite a record!

Thank you,

Ernie Lee

Next Board Meeting:

11:30 a.m., Wednesday, April 1, 2009

Camp Hubbard, 3800 Jackson Avenue, Building 5, Austin, Texas

Officer, Board, and Committee contact information located on Page 3

Texas Association of Public Purchasers April, 2009 General Meeting

Speaker: David Henderson, CIA, CFE
Senior Internal Auditor
Austin Energy



Topic: Establishing a Fraud, Waste and Abuse "HOTLINE" within Your Organization
Date: April 2, 2009
Time: 11:30 a.m. to 1:00 p.m.

David Henderson is currently a Senior Internal Auditor with the City of Austin's electric utility, Austin Energy. David began working for the City of Austin in May of 2004 in the City Auditor's Integrity Unit, after retiring from a 30-year career with the State of Texas. His State career spanned multiple agencies, and he has held a variety of positions in management and auditing, with a many years involvement in investigations of employee or contractor improprieties.

David is a Certified Internal Auditor and a Certified Fraud Examiner. He holds a B.S. and an M.A. from Stephen F. Austin State University in Psychology. Since completing his master's degree he has attended Miami University (Ohio), Austin Community College and UT Austin to further his academic interests.



Location: Department of State Health Services (DSHS)
Room 164, 909 W 45th St.
Austin, TX 78751-2803

RSVP to James Gonzalez at James.Gonzalez@tea.state.tx.us

Cost for members: \$8.00

Non-members: \$12.00

2009 Chapter Leadership

Officers:**President****Ernie Lee, CPPO, CTPM**

Texas Department of Transportation
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 Fax: (512) 374-5121
 Email: elee@dot.state.tx.us

Secretary**Kay Wagner, CPPO, CPPB**

Texas Department of Transportation
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Texas Department of Transportation
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Treasurer**Misti Shumate, CTCM, CTPM**

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Board of Directors:

2007 - 2009

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2009-2010

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2010-2011

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 Email: nmccall@dot.state.tx.us

Standing Committees:**Professional Development****Ann Tillman, CPIM, CTPM**

Employees Retirement System of Texas
 Phone: (512) 867-7160
 Fax : (512) 867-3199
 Email: ann.tillman@ers.state.tx.us

Programs**Art Huck, CSM**

Texas Department of Public Safety
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 Email: huck_art@yahoo.com

Facilities**Mike Long, CPPB**

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 Fax: (512) 854-9185
 Email: mike.long@co.travis.tx.us

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Membership**Jo B. Woten, C.P.M.**

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 Email: jwoten@dot.state.tx.us

Awards**Sandra Radosavljevic, CPPO, CTPM**

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TEXAS ASSOCIATION OF PUBLIC PURCHASERS (TAPP) Web Site: www.austinontapp.org CHAPTER NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING

2009 Membership Application & Renewal Form/Invoice

Date: _____

There are many exciting reasons for becoming a TAPP member or renewing your current membership! Receiving monthly newsletters, attending monthly meetings to network and share procurement related information, receiving discounts on NIGP/TAPP sponsored training, and receiving continuation education points are just to name a few!

- checkbox New Member - \$50.00 checkbox Renewal - \$35.00 checkbox Retired - No Dues

(Please type or print and provide all information below)

NAME: TITLE: EMPLOYER: ADDRESS: CITY: STATE: ZIP: PHONE: FAX: E-MAIL (WORK):

Are you a member of National NIGP? Yes No NIGP#:

Professional certification earned: CPPO CPPB CTPM CTP Other:

Interested in serving on a committee? Programs Membership Facilities Communications and Publications Professional Development

(Please note that the above information will be shared with NIGP)

Chapter Year: January 1 through December 31. To receive credit for re-certification points, application must be received by March 15, 2009.

PLEASE RETURN FORM WITH PAYMENT FOR PROPER CREDIT

Please make check payable to: Texas Association of Public Purchasers

Send to: TAPP, P.O. Box 513, Austin, TX 78767

TAPP Tax ID # 14217636373000

Job Postings

In the past, the following websites listed positions under the following keywords: Buyer, Contract, Proposals, Bids, Specialist, Purchaser, Procure, Purchasing, Contract Administrator, Supply Management, and Inventory Management.

Please check these sites for the most recent postings:

<http://esbd.cpa.state.tx.us/hr/jobs.cfm>

http://www.txdps.state.tx.us/administration/staff_support/human_resources/jobs/jobsearch.asp

<http://www.twc.state.tx.us/jobs/job.html>

<http://www.monster.com>

<http://www.jobsearch.com>

<http://hotjobs.yahoo.com>

<http://www.careerbuilder.com>

NIGP members may access job postings dedicated to public purchasers on the NIGP website at:

<http://www.nigp.org/restrict/career.htm>

Newsletter Additions

Do you have something you would like to add to the newsletter? Is there a writer in you just itching to get out?

Please consider preparing an article for the newsletter. You may choose any topic you wish (almost!) Writing an article for a professional association newsletter brings many great returns; among them are personal satisfaction and recognition, but most of all you have an opportunity to share your accumulated experience, knowledge, and wisdom with other TAPP members. CPPOs and CPPBs may even be eligible for a recertification point from NIGP for published articles.

Give me a call at (512) 542-6569 or send me a note at john.dobrich@trs.state.tx.us.



TEXAS ASSOCIATION OF PUBLIC PURCHASERS 2009 SEMINAR SCHEDULE Austin, Texas

Seminar Hours: 8:00 am – 5:00 pm; No Lunch is provided

DATE	PRICE CODE	SEMINARS	REGISTRATION DEADLINE
JANUARY 14-16, 2009	3	LEAP – INTRODUCTION TO PUBLIC PROCUREMENT	12-23-08 NOON
FEBRUARY 11, 2009	1	MANAGING YOUR END USERS & SUPPLIERS: IT'S ALL ABOUT RELATIONSHIPS	01-09-09 NOON
FEBRUARY 12-13, 2009	2	WAREHOUSING & INVENTORY CONTROL	01-12-09 NOON
MARCH 25-27, 2009	3	LEAP – PLANNING, SCHEDULING & REQUIREMENT ANALYSIS	02-25-09 NOON
APRIL 6-7, 2009	2	CPPB REVIEW	03-06-09 NOON
APRIL 8-9, 2009	2	CPPO REVIEW	03-06-09 NOON
APRIL 22-24, 2009	2	LEAP – LEGAL ASPECTS OF PUBLIC PURCHASING	03-20-09 NOON
MAY 18-19, 2009	2	NEW – LOGISTICS & TRANSPORTATION	04-17-09 NOON
MAY 20-21, 2009	2	CONTRACTING FOR PUBLIC SECTOR SERVICES	04-20-09 NOON
JUNE 5, 2009	1	ETHICS: A SURVIVAL KIT FOR PUBLIC PROCUREMENT	05-05-09 NOON
SEPTEMBER 16-18, 2009	3	LEAP – SOURCING IN THE PUBLIC SECTOR	08-14-09 NOON
OCTOBER 21-23, 2009	3	LEAP – CONTRACT ADMINISTRATION	09-21-09 NOON
NOVEMBER 18, 2009	1	PROTESTS & DISPUTES: WHAT'S A BUYER TO DO?	10-16-09 NOON
NOVEMBER 19-20, 2009	2	NEW – RISK MANAGEMENT IN PUBLIC CONTRACTING	10-19-09 NOON
DECEMBER 9-11, 2009	3	LEAP – DEVELOPING & MANAGING RFPs IN THE PUBLIC SECTOR	11-09-09 NOON

Seminar Fees			
Membership Type	1-Day Seminar	2-Day Seminar	3-Day Seminar
National Member	\$160	\$360	\$575
Non-Member	\$225	\$500	\$750

SEMINAR LOCATION
CLARION INN & CONFERENCE CENTER
 2200 South IH-35; Austin, TX 78704
 Phone: 512.444.0561/ FAX: 512.444.7254

Registration, Payment, and Cancellation: Go to desired seminar on NIGP Seminar Schedule at:
<https://www.nigp.org/common/seminar/semsched.asp>

A. **Select** "Click here to register" located beneath the e-mail address as displayed below:

Texas Association of Public Purchasers Chapter of NIGP
 Ann Tillman, CPTM, CPIM
 Phone: 512-867-7160
 Fax: 512-867-3199
 E-Mail: Ann.Tillman@ers.state.tx.us

B. **Registration methods** – inside "Links" box on upper right side of seminar webpage

1. **Online** – select "Online Registration" and follow step-by-step process **OR**
2. **Print/Fax form** – Fax completed form to 703-736-9639 "Attn: Seminar Registrar-Nic Burke"

C. **Payment** – required at least 7 days before seminar by credit card, check, or PO

D. **NIGP Cancellation Policy** – No refund less than 7 days before seminar & "No shows" are liable for the entire fee.



Legal Aspects of Public Purchasing

April 22-24, 2009

Contact hours: 24 hours
UPPCC* Re-Certification points: 3
CEU Units** : 2.25



General Description: Designed to be an educational exploration of the Legal Aspects of Public Procurement, this course will provide a foundation of the principles and general concepts of the law as it applies to public procurement. Course content will address issues such as the UCC, the Model Procurement Code, Sale of Goods Act and the legal implications surrounding solicitations, contracting and post award issues. Attention will be given to the ethical issues facing the profession relevant to the law. Taught by procurement professional, not an attorney, this course will focus on actual procurement situations with actual procurement implications.

Intended Audience: This fundamental approach to procurement law will be of interest to those who are substantially involved in the public procurement contracting process. Individuals who want to increase their understanding of both the capability and limitation of the law on government procedures will be responsive to the course content. In addition, this course will be beneficial to all those who work alongside those in the public sector and must operate under the guidelines of procurement law for the successful acquisition of products and services.

**CEU units for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

SEMINAR LOCATION

CLARION INN & CONFERENCE CENTER
2200 South IH-35; Austin, TX 78704
Phone: 512.444.0561/ FAX: 512.444.7254

Seminar Hours: 8:00 am – 5:00 pm; No Lunch is provided

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Phone: 512-867-7160

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Logistics and Transportation May 19-20, 2009

Contact hours: 16 hours
UPPCC* Re-Certification points: 2
CEU Units:** 1.5

General Description: The private sector has been doing this for years. Government agencies have now begun to realize the value of evaluating the total cost of procuring goods which may include transportation costs, carrying costs or disposal costs. Today's negotiations now involve consideration of these costs. Public procurement professionals are often unaware of the opportunities to improve the terms and reduce the expenses associated with the delivery of contracted products. This course focuses on the benefits of contracting product transport services independent of the product itself, through understanding the nature of logistics contracting, processes the responsibilities and legal aspects, and the competitive market environment of transportation carriers.

Intended Audience: Anyone associated with the purchase of goods.

****CEU units** for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

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CLARION INN & CONFERENCE CENTER
2200 South IH-35; Austin, TX 78704
Phone: 512.444.0561/ FAX: 512.444.7254

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Contracting for Public Sector Services May 21-22, 2009



Contact hours: 16 hours
UPPCC Re-Certification points: 2
CEU Units:** 1.5

General Description: Faced with the challenge of identifying best value, can the public procurement professional successfully engage partners to achieve efficiency, effectiveness and the social goals of the community? Call it privatization, outsourcing, competitive tendering, or alternative service delivery, contracting for public sector services dominates contract spending at all levels of government in countries around the world. This course examines the process beginning from the decision whether to “make or buy” through the special considerations of the services RFP, the contract award and contract administration.

Intended Audience: Procurement Officials, senior buyers, public administrators, and contract managers involved in the procurement of services.

****CEU units** for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

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D. **NIGP Cancellation Policy** – No refund less than 7 days before seminar & “No shows” are liable for the entire fee.



Ethics: A Survival Kit for Public Procurement June 5, 2009

Contact hours: 8 hours
UPPCC* Re-Certification points: 1
CEU Units:** .75

General Description: This course will introduce the student to ethical practices needed during the procurement process. The course will empower the student with the ability to make distinctions between competing choices that face the procurement professional. Being ethical is not always easy, but it is always important. The participant will learn to focus on discernment, discipline, and effectiveness as vital elements of ethical decision-making. Both moral and business considerations will be analyzed in this seminar.

This seminar is designed to offer a practical hands-on approach to ethical decision-making in the public procurement process by engaging in exercises and case studies that reinforce presented concepts. Being ethical isn't always easy. Procurement professionals have to make many decisions under economic, professional, social, and political pressure. From the basic day-to-day to the complex decisions, this will be a comprehensive study that will equip the public procurement professional to deal with those decisions ethically.

Intended Audience: All professionals involved in Public Procurement.

****CEU units** for this workshop are granted through NIGP. NIGP will not issue partial CEU units.

SEMINAR LOCATION:
CLARION INN & CONFERENCE CENTER
2200 South IH-35; Austin, TX 78704
Phone: 512.444.0561/ FAX: 512.444.7254

Seminar Hours: 8:00 am – 5:00 pm; No Lunch is provided

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