

General Membership Meeting Minutes



TEXAS ASSOCIATION OF PUBLIC PURCHASERS

OUR MISSION

To provide the central Texas public purchasing profession with educational and networking opportunities in a professional, effective, and ethical manner while promoting member support, information resources, and professional certification.

Date: Thursday, November 1, 2007

Location: DSHS

Actual Time		Scheduled Time	
Start	Stop	Start	Stop
11:30 AM	1:00 PM	11:44 AM	12:48 PM

Convening: The TAPP general membership convened at 11:44 a.m. on 11/01/07 at DSHS and a quorum was present. President John Dobrich, in his opening remarks, asked if anyone had new professional certifications or re-certifications, or job vacancies to announce.

New certifications: None

Re-certifications: None

President's Announcements:

The meeting space was discussed and John asked attendees to volunteer space at state buildings, within the Capital Complex if possible.

If any guests are contemplating membership in TAPP, there are blank applications at the entrance desk. Also, if current members have not picked up their membership certificates, please check the folder with current membership certificates. For new members, please pick up a TAPP mugs and chapter pin at the entrance desk.

The members were provided with several handouts such as the agenda for today, last month's minutes, a speaker's presentation handout, and an agenda.

Christmas luncheon at Austin Energy on December 6th; cost will be \$8.00 members; \$15 for guests and non-members. Comedian/magician will be entertainment.

Officer's Reports:

Vice President's Report: Jo Woten- Vice President: Advised that NIGP canceled the Contracting for Services class originally scheduled for November. The New Braunfels CPPO review was also canceled. TAPP will sponsor a CPPO review in April, which will be based on the new test.

Treasurer's Report: Sandy Fang - As of October 1, 2007 the beginning checking account balance was \$15,889.43. Transactions during October included \$ 5,515.00 in deposits and \$10,424.81 in expenses. As of October 30, 2007 the balance was \$10,979.62. Weaver Jackson moved to accept the report; Glenn Hagler seconded the motion, passed by voice vote.

Secretary's Report: Sandra Radosavljevic – provided copies of the October 2007 General Meeting Notes for chapter member review. The membership reviewed the minutes of the October meeting. Carol Debish moved to accept the meeting minutes, Weaver Jackson seconded the motion, and motion passed by voice vote.

Committee Reports

Professional Development: Cindy Wilson – Chair. Announcement was made that the seminar schedule for calendar year 2008 is available at the back of the room.

Membership: Regina Adams - Chair. She will continue to revise the membership roster. Provided draft roster for member review and updates during the general meeting. TAPP currently has 135 members registered (on the roster).

Newsletter and Communications: Drafted a newsletter update for November publication, and included the 2008 seminar schedule. John is working on the 2007 holiday meeting and luncheon flyer. Meeting will be held at the Austin Energy building on Barton Springs Road on December 6th. Members are encouraged to forward Ernie anything they want published – tips, reminders, and articles.

Programs: Art Huck - Chair. Asked for input from members on what (topics or presenters) they would like to hear at future meetings. Trying to schedule Skip Bartek to do presentation in on transition of TBPC purchasing to the Comptroller's office, preferably at the February meeting.

National Board of Directors Report:

Carol Debish announced she can provide certificates for 2007 members who have not yet gotten their certificates. Advised the NIGP Board meeting was held October 15 – 17 in Atlantic City. Provided schedule for next Forum – will be in July 2008 in Charlotte NC. Reminded members that the 2009 Forum will be in St. Louis, MO. Announced NIGP has chosen San Antonio for the 2010 Forum. Requested volunteers to participate in committees to set up and host the Forum. Ernie Lee will be Co-Chair.

Facilities: Mike Long- Chair – TAPP is still seeking a location that will allow meeting dates to be scheduled for an entire year (or at least six months). Location must have ample parking and allow food to be served in the meeting room; prefer space in the Capital Complex to maximize attendance.

Old Business: None

New Business: Announced results of the election: Jo Woten – President; Ernie Lee – Vice President; Sandra Radosavljevic – Secretary; Lou Britt – Treasurer. Board members: Michael Sims Jr. and Art Huck.

Program: Our speaker today was Don Lewis, Equipment Administrator for TxDOT. Don spoke on the topic of Historical Brand Average Program. He provided an overview of TxDOT's fleet and fleet data recording system. Don outlined how the data from purchases and costs to maintain equipment are used to evaluate bid responses from vendors, to incorporate the performance of equipment and service support to arrive at an award decision based on best value projected over the expected use-life of a particular type of equipment.

At the conclusion, the speaker was presented a plaque (Certificate of Appreciation) and TAPP coffee mug. A door prize drawing immediately followed.

Adjournment: The meeting adjourned at 12:48 p.m.

Other: The next general membership meeting will be at 11:30 AM, December 6, 2007 – Christmas banquet at the Austin Energy Building on Barton Springs Road.