

Texas Association of Public Purchasers

Local Chapter of National Institute of Governmental

Camp Hubbard, Bldg 5, 3800 Jackson Ave
Austin, TX 78731



Date: **Wednesday, May 6, 2009**

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
11:30 AM	1:00 PM		11:38 AM	12:20 PM	
Attendance Required					
1	Ernie Lee – President	11	Jo Woten – Past President	Membership Chair	
2	Sandra Roosavljevic – Vice President	12	Ann Tillman - Professional	Development Chair	
3	Kay Wagner – Secretary	13	Mike Long -	Facilities Chair	
4	Misti Shumate – Treasurer	14	John Dobrich –	Communications Chair	
5	Carol Debish – Board Member (2009-2011) (Nat'l Rep – Membership, NIGP 2010 Committee)	15			
6	Nancy McCallum – Board Member (2009-2011) (Nat'l Rep – Marketing)	16			
7	Glenn Hagler – Board Member (2007-2009)	17			
8	Weaver Jackson – Board Member (2007-2009)	18			
9	Art Huck – Board Member (2008-2010) Programs Chair	19			
10	Steve Pina – Board Member (2008-2010) (NIGP 2010 Committee rep)	20			

Agenda topics:

Items To Be Discussed		✓
1	Board Review and Approval of last month's board meeting minutes – 5 minutes	
2	Review and Approval of Treasurer's Report – 5 minutes	
3	Vice President's Report – 5 minutes	
4	Committees Reports – 3 minutes each please	
5	Ford Challis Award Restructure Update – Glenn Hagler – 5 minutes	
6	Introduction and approval of 2009 Budget – Ernie -- 5 minutes	
7	2009 Strategic Planning Committee Report– Weaver – 5 minutes	
8	Appropriateness of door prize drawings, given TxDOT current ethics policy – Glen – 5 min	
9	Report of Membership Committee -- Enforcement of Visitors policy – Discussion of flat rate fee (no meal/brown bag)– 5 min	
10	Report of Facilities Committee -- Discussion and possible action of fees for meals and membership fees– 5 min	
11	Report on feasibility of TIBH prepared meals for general meetings.	
12	Any other old business – 5 minutes	
13	New Business – 5 minutes	

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Meeting Notes:

President – Ernie Lee–

Vice-President – Sandra Radosavljevic – Committee has met and will review the website to determine what changes to make it align better with awards and will provide a future update.

Secretary – Kay Wagner– Not present, but made Board Minutes from 04/01/2009 available. Weaver Jackson moved to accept, Steve Pina seconded, motion passed unanimously.

Treasurer – Misti Shumate – Treasurer – Check received for \$990.00 from NIGP. Not sure what it pertains to. Misti will provide information to Ann and Ann will contact NIGP to determine what it applies to. Sandra R. moved to accept, Weaver Jackson seconded, motion passed unanimously.

NIGP National –

Carol Debish – Carol – Not present

Nancy McCallum – Nancy – Not present

NIGP is doing away with the current committee structure and will go to an ad hoc committee structure in the future.

Committees Reports

Programs – Art Huck – Not present

Tomorrow's speaker; Next month's speaker;

Membership – Jo Woten– Not present

Professional Development – Ann Tillman – May classes did not make. 1 registered for June Ethics class. NIGP claims they sent an e-mail to active members to increase sign-up for our classes, but nobody received the message. Ann will check with NIGP again on this. Ann sent the whole year's schedule to all of the Co-Ops and all TAPP members. NIGP's centralized sign-up process has not increased our class attendance.

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Facilities – Mike Long – tomorrow’s General Meeting. Next month’s General meeting food will be provided by Bert’s BBQ; to be held at DSHS. Brisket and Chicken.

Need a meeting facility for June. Mike will double check that we are not scheduled at DSHS.

Mike will check with Travis County conference center, but it’s further away.

Newsletter/Communications – John Dobrich – advised Have done better with getting the flyer and newsletter prepared earlier. Ernie sent several e-mails to the membership

Old business

Status on Ford Challis award. *Glenn made a little progress, but will report at the next meeting*

New 2009 budget is a balanced budget and Ernie submitted it for Board approval. Several areas are not funded

Glenn moved to accept the budget, Weaver seconded. Budget approved unanimously.

Weaver – Strategic Plan is set aside

Appropriateness of TxDOT’s ethics policy – TxDOT Only - If employee attends, representing TxDOT in any form or fashion, they cannot accept any door prizes, even if employees pay their own way and even though they pay their TAPP membership. We may need to revisit the door prize concept. We should discuss when everyone is present.

Report of membership committee – Visitor’s policy, flat rate fee, etc. – Tabled until next month.

Meal and membership fees – All tied together - Tabled until next month.

Feasibility on TIBH preparing meals for general meetings – It’s worth checking into; someone needs to call TIBH to find out if they can provide the meals. Ernie will call Milton Turnipseed to find out who we need to talk to about this. Misti will also ask at the store.

New Business –

Location for holding TAPP classes – The Comptroller’s Southcliff building –CPA said they couldn’t authorize the use of the facility and that we needed to talk to Texas Facilities Commission about this. Discussion on the possibility of using La Quinta again.

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Adjournment: Weaver moved to adjourn and Sandra seconded – Adjourned at 12:20