

**General Membership  
Meeting Minutes**



# TEXAS ASSOCIATION OF PUBLIC PURCHASERS

## OUR MISSION

*To provide the central Texas public purchasing profession with educational and networking opportunities in a professional, effective, and ethical manner while promoting member support, information resources, and professional certification.*

**Date:** Thursday, February 7, 2008

**Location:** TEA

Scheduled Time		Actual Time	
Start	Stop	Start	Stop
11:30 AM	1:00 PM	11:33 AM	12:33 PM

**Convening:** The TAPP general membership convened at 11: a.m. on 02/07/08 at TEA and a quorum was present. President Jo Woten, in her opening remarks, asked if anyone had new professional certifications or re-certifications, or job vacancies to announce.

New certifications: none

Re-certifications: CTPM Roy Rivers, Mario Gurrero – CPPB

Job announcements: none

## President's Announcements:

Announced some emails have bounced back; requested members correct their e-ddresses on the membership list (at the back of the room).

Introduced the new officers for 2008 (who were sworn in previously).

Announced we need a newsletter editor

If any guests are contemplating membership in TAPP, there are blank applications at the entrance desk. Also, if current members have not picked up their membership certificates, please check the folder with current membership certificates. For new members, please pick up a TAPP mugs and chapter pin at the entrance desk.

The members were provided with several handouts such as the agenda for today, last month's minutes, a speaker's presentation handout, and an agenda.

Presented the 2008 proposed TAPP budget. Sandra moved to accept, John Dobrich seconded, motion passed on voice vote.

## **Officer's Reports:**

**Vice President's Report:** Ernie Lee - Vice President:

**Treasurer's Report:** Lou Britt – presented the Treasurer's report. John Dobrich moved to accept the report; Ann Tillman seconded the motion, passed by voice vote.

**Secretary's Report:** Sandra Radosavljevic – provided copies of the December 2007 General Meeting Notes for chapter member review. The membership reviewed the minutes of the October meeting. Milton Turnipseed moved to accept the meeting minutes, Ann Tillman seconded the motion, and motion passed by voice vote.

## **Committee Reports**

**Professional Development:** Cindy Wilson – Chair. Absent

**Membership:** Regina Adams - Chair. Absent

**Newsletter and Communications:** Jo reminded members TAPP needs a new editor.

**Programs:** Art Huck - Chair. – Program for March will be Ernie on Ethics; tentatively set for TIBH site off I35

## **National Board of Directors Report:**

New certification fees for CPPB will be effective this spring.

Carol Debish announced next Forum will be in July 2008 in Charlotte NC. Register soon for early discount (\$50 off if by April 30<sup>th</sup>). See NIGP.org site for details.

Carol advised members that the 2009 Forum will be in St. Louis, MO. Reminded members that NIGP has chosen San Antonio for the 2010 Forum. Requested volunteers to participate in committees to set up and host the Forum. Ernie Lee will be Co-Chair.

**Facilities:** Mike Long- Chair – requested ideas for locations; thanked Norma for her help.

**Old Business:** None

**New Business:** None

**Program:** Our speaker today was scheduled to be Skip Bartek, but he was ill. Mike Jenson of CPA substituted. Spoke on his prior experiences and qualifications; previously worked at TEA; holds a law degree from Texas Tech. Announced 463-6194 is Martin Blair's number – Martin spoke briefly about his new job. Ron Pigott new General Council for TPASS started last month (463-5038), He was previously at DPS, and looks forward to working with agencies at CPA.

Move to CPA added a procurement advisory council. There is an estimated a sunset date of 2011 to verify if the change should stay as re-organized.

Reported the HUB program disparity studies - in 1994 and one done last year – 3<sup>rd</sup> party did review of the 2007 study and decided to continue with the 94 findings until they determine if the 2007 report can be fixed, or if a new study must be conducted.

Ron recommended we add a column to our agency's specific HUB goal, based on realistic agency spend data. This allows agency to explain any variances that exist if legislature asks.

Performance measure are tied to HUB data. CPA is working with SAO and LBB to get input so final announcement is consistent and correct.

CCG and TCPWD (TIBH) also transferred to CPA. Announced Paul Gibson is new HUB Coordinator.

Mentioned Rules on procurement have been moved to Secretary of State; TPASS customer service people can give us the new link to the Rules.

See slides for more info.

QISV / CISV repealed by legislature – if contacted by vendors, refer them to DIR to be added when next contract opportunity is available.

Discussed RFOs and said it's a cousin to RFPs, so should be handled similarly.

Comptroller Combs – tasked them to look at statewide spend; identify ways to save money; improve processes; invited ideas for improvements. Mentioned USAS doesn't display NIGP commodity class/items. CPA is researching if USAS can be modified to capture class/item code info, to uniformly review and track spend.

TPASS is undergoing internal review process to find more efficiencies. They want to make interactions with agencies better and more efficient, and have generated several sub-projects to explore details.

Susan Combs wants to move forward with long-term improvements. She hopes to replace the old legacy systems and replace with web ased processes. She embraced the move of procurement to CPA. Hopes to leave a legacy of significant and long lasting changes and process improvements.

Reviewed an internal org chart hand out - Skip is now Director of Purchasing.

Martin – CPA is looking at the COOP program overall. Any implementations will depend on the Comptroller's decisions. Invited input on using tools like US Communities, HGAC, BuyBoard, etc. as they don't meet the T&C, standards, and bidding process/requirements of the state. Mentioned TxMAS contracts and said they need to look at the possibility of broadening the tools available for agencies.

Contract management group – will be outreaching to all entities and find ways to leverage the demand to establish more contracts and cooperative purchasing tools.

Art mentioned the clauses that each agency should work with standardized clauses, rather than each agency using their own language.

At the conclusion, the speaker was presented a plaque (Certificate of Appreciation) and TAPP coffee mug. A door prize drawing immediately followed.

**Adjournment:** The meeting adjourned at 12:33 p.m.

**Other:** The next general membership meeting will be at 11:30 AM, March 6, 2008 at